![Universität Zürich UZH] **Universität Zürich** UZH | **President's Services**

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Information Sheet Patronage for events outside of teaching

Events outside of teaching (including exhibitions) require approval (see «Reglement über die Benutzung von Räumen und Aussenflächen der Universität Zürich (UZH)»). They must be directly related to teaching and research or be in the interests of UZH. Commercial events are not approved. Organizers are generally organizational units of UZH or recognized student organizations.

Third-party events necessarily require a patronage by an internal UZH unit. For events with external speakers organized by student associations a patronage can be requested as well.

Patrons
The following persons are authorized to take over a patronage:
- President
- Vice Presidents
- Executive Directors of the Faculties
- Heads of Departements and Associated Institutes
- Holder of a professorial chair
- Heads of UZH offices
- Heads of Associated Organizations
- Heads of the representative bodies

Role of the patrons
Patrons assume joint responsibility for content and organization. In particular, they must ensure that:
- the organizers are supported with the organization.
- the event is in line with the values of UZH resp. does not violate the values of UZH and the freedom of research.
- the event is in the interests of a positive reputation for UZH.
- the event serves the purposes stated in the «Reglement über die Benutzung von Räumen und Aussenflächen der Universität Zürich (UZH)»
- the UZH regulations and the house rules are observed.
- it is not a commercial event.

Patrons are contact persons for the event, i.e. they submit the room application and are available to answer any questions.

Fees
Events organized by third parties are always subject to a fee. The fees are regulated in the Fee Regulations to the «Reglement über die Benutzung von Räumen und Aussenflächen der Universität Zürich (UZH)». Any costs for security measures must generally be borne by the event organizer.